



900 S.W. Jackson Street, Suite 102
 Topeka, Kansas 66612-1212
 (785) 296-3201
 www.ksde.org

*INTEREST RATE ON INVESTMENT
 Effective 6/26/23 through 7/02/23*

Date: June 26, 2023
To: Chief School Administrators
From: Craig Neuenswander
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	5.07%	5.08%
3 Months	5.20%	5.21%
6 Months	5.23%	5.29%
1 Year	5.29%	5.24%
18 Months	5.03%	4.96%
2 Years	4.68%	4.62%

*Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210
 Maximum length of investment term is two years.*

Remaining Payment Dates

July 27FY23 KPP-TANF 4th Quarter Reimbursement

State Aid paymentsRose Ireland (785) 296-4973 rireland@ksde.org
 Federal Aid (Form 240)Rose Ireland (785) 296-4973 rireland@ksde.org
 Meal reimbursementJennifer Barger (785) 296-4965 jbarger@ksde.org

State and federal payment amounts for each LEA are available on the School Finance homepage: [Payment Information](#).

Also, on the payment screen, open and review the **FY23 State Aid Printouts** (summary reports) for your district each month:

- State Foundation, Supplemental & Capital Improvement State Aid Printout
- Special Education State Aid Printout (payments, coop split)

Retain final FY23 state aid printouts for auditor

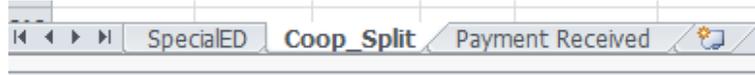
Please **print and file** a copy of your USD's **final printout** that summarizes all FY23 General, Supplemental General and Capital Improvement state aid payments, along with FTE enrollment, property value assessments, tax rates, local effort and other statistics for your district for the 2022-23 school year. This two-page summary can be downloaded on the **Payment Information** screen on the School Finance homepage: <http://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Payment-Information>

Look under the heading **FY23 State Aid Printouts**
 Select: **General, Supplemental General and Capital Improvement State Aid Printout**

Click on cell G1, and a drop-down arrow will appear to the right. Scroll to select your USD number and the printout will update with your information. You may have to click Enable to initiate the data merge. If the arrow doesn't appear, click in the cell, and

manually enter D0101 (D-zero-USD number) in the cell and press enter. Your district data should update on the screen.

Please also print and file the final FY23 **Special Education State Aid Printout**. This document summarizes FY23 Special Education payments, teachers, transportation costs, and other statistics. To display each report on the printout, select a tab located at the bottom of the screen (Special Ed, Coop Split, Payment Received).



If you have questions on these printouts, contact [Rose Ireland](#) at (785) 296-4973.

MMIS-Kansas (Medicaid) Payment Detail

Some districts will see a payment called **MMIS-Kansas** on the Kansas eSupplier Portal [Link to Portal](#). This is the federal Medicaid Cost Settlement payment.

Steps to view the payment detail to confirm:

1. Login the Kansas eSupplier Portal
2. Click on Invoices and Payments
3. Click on Review Payments, then choose the date range. You should see a list of payments.
4. Click on the appropriate Payment Ref ID to view the payment details.

Please review closely to confirm if method of payment was a check or ACH.

- a. If it was check, it is very possible this payment was paid to you, but mailed to the Coop.
- b. If the payment is ACH, you will want to confirm the payment was deposited to your bank.

Please confirm with the Coop whether or not you need to issue them a check for this payment. We hope this information will be helpful.

Report Due Dates

- June 30..... Discipline Data Collection (in KIAS) final data due for events occurring between July 1-June 30 [Trish Backman](#) (785) 296-6937
- June 30..... KIDS Collection EOYA - End of Year Accountability (open May 8-June 30) [KSDE Helpdesk](#) (785) 296-7935
- June 30..... Chronic Absenteeism Report (located in AMOSS web app) (open May 17-June 30) [Robyn Kelso](#) (785) 296-3444
- June 30..... Years 1-4 KESA System & OVT Reports Due [Sarah Perryman](#) (785) 296-1074
- July 3-14..... Kansas Pre-Kindergarten Pilot (KPP-TANF) 4th Quarter Expense Reimbursement Payment Request [Sara McCullah](#) (785) 296-4972
- July 14 LCP (Local Consolidated Plan) Annual Report (tentative due date July 14, 2023) [Nicole Clark](#) (785) 296-4925
- July 31 State Deaf-Blind Funds (KSA 72-3481) Application for 2022-2023 funds [Lisa Karney](#) (785) 296-4602

Schedule USD Budget Reviews (In Person-Virtual-Conference Call)

Before publishing the Notice of Hearing, superintendents and business officials may request someone in the School Finance office double-check their budget document. If you would like to meet with a member of the KSDE staff to review your budget document before publishing, please call us to schedule a one-hour appointment with Dale Brungardt, Craig Neuenswander, Dale Dennis or Veryl Peter. Staff will meet **in person** (face-to-face), **virtual** (Teams, Zoom, etc.), or **conference call**.

Call School Finance at (785) 296-3871 or (785) 296-3872 to schedule a time.

Due to the volume of reviews, it is important to call our office if you need to cancel or change a scheduled budget review to open that time slot.

All Budget Reviews - Have the following information available:

1. Revenue Neutral Rates (RNR) from the county clerk
2. Estimated 2023 assessed valuation information
3. Your laptop computer with the budget program. This will allow you to enter revisions to your budget during the review.
4. A printed copy of the budget document (codes and forms being used) to take notes.

If possible, email the CODES.xlsx file 24-48 hours prior to your scheduled review. This will shorten the time needed to conduct your budget review. Please include in your message the time/date of your scheduled budget review and specify any budget concerns or funds to be reviewed carefully before your meeting. Email addresses are listed below:

- Dale Brungardt dbrungardt@ksde.org
- Craig Neuenswander cneuenswander@ksde.org
- Veryl Peter vpeter@ksde.org
- Dale Dennis ddennis@ksde.org

In Person Reviews – Directions and Parking:

Kansas State Department of Education - Landon State Office Building - 900 SW Jackson Street, Topeka Across the street from the State Capitol Building.



Enter at the north entrance pictured above

- 900 SW Jackson Street (corner of 9th & SW Jackson)

Doors open to the public at 8 a.m. *Take south elevator to 3rd floor – Conf. Room 355 South*

The School Finance office is located on the 3rd floor in the southwest corner of the **Landon State Office Building**. Enter the main doors and walk a few steps past the security desk, look to your right, and walk down a very long hallway to the South elevators to the 3rd floor. Enter

conference room 355 to wait for your reviewer. Dale Brungardt, Craig Neuenswander, Dale Dennis or Veryl Peter will come to the conference room when they are ready to begin. When leaving the building, feel free to use the exit doors by the south elevators.

PARKING options:

- Parking meters along Jackson Street that require change - \$1 hour.
- Free 2-hour parking on YELLOW bagged meters along 9th Street.
- Free 2-hour parking on Kansas Avenue (one block east).
- Free parking in the visitor parking in Lot 1 by the **Kansas Judicial Center**, 301 SW 10th Avenue. Driving west on 10th Avenue, pass the Judicial Center and turn south at the light onto Harrison Street (one-way). Lot 1 is on your left. This is a 'scenic two block walk' past the capitol grounds to the corner of 9th and Jackson (main entrance to Landon Building).
- To park about ½ block from the main entrance, the **City Centre parking garage** is located off 9th Street, between Jackson St. and Kansas Avenue. Parking is \$1 hr.

Virtual Reviews:

Schedule a virtual review with Dale Brungardt DBrungardt@ksde.org, Craig Neuenswander craign@ksde.org, or Veryl Peter vpeter@ksde.org (times are limited)

- First, contact School Finance by phone to schedule a time for a virtual review.
- **The district will be responsible for setting up the virtual meeting.** *At least a day ahead of your scheduled appointment*, send an email to invite the person conducting your budget review: Subj line: **USD ### Virtual review**
- **Specify in the body of the email:** (1) date and time of budget review; (2) VIRTUAL Meeting ID and Password; (3) names of people joining; and (4) good phone number to call in case of technical difficulties.
- **Attach** your "**Codes.xlsx**" budget file to the email and specify any budget concerns or funds to be reviewed carefully before the meeting.

Reviews by Conference Call:

Conference calls can be scheduled with all reviewers. Call School Finance to schedule a time.

- *At least a day ahead of your scheduled conference call*, send an email to the person conducting your budget review: Subj line: **USD ### conference call review**
- **Specify in the body of the email:** (1) date and time of budget review; (2) names of people joining; and (3) the phone number to call.
- Attach your "**Codes**" budget file to the email and specify any budget concerns or funds to be reviewed carefully before the meeting.

NOTE: Dale Dennis will conduct budget review meetings **in person or by conference call only**. For reviews, he requests that you bring a paper copy of your budget or mail a paper copy in advance if you are reviewing by phone (see instructions above).