



900 S.W. Jackson Street, Suite 102
 Topeka, Kansas 66612-1212
 (785) 296-3201
 www.ksde.org

*INTEREST RATE ON INVESTMENT
 Effective 8/22/22 through 8/28/22*

Date: August 22, 2022
To: Chief School Administrators
From: Craig Neuenswander
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	2.33%	2.33%
3 Months	2.51%	2.54%
6 Months	2.93%	2.92%
1 Year	3.15%	3.19%
18 Months	3.21%	3.24%
2 Years	3.22%	3.21%

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210

Report Due Dates

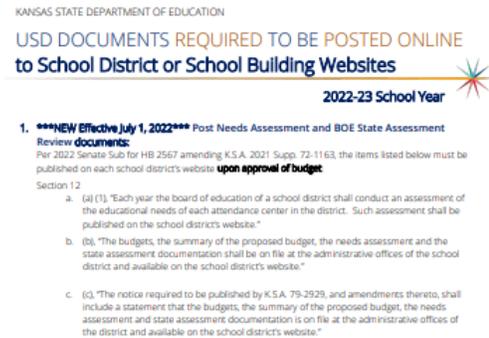
- Aug 25.....Submit Budget Document (USDs)
 (Schools not exceeding revenue neutral rate)
[Craig Neuenswander](#), [Dale Brungardt](#) or [Sara Barnes](#) (785) 296-3872
- Aug 25..... Submit Budget Document (Interlocals)
[Craig Neuenswander](#), [Dale Brungardt](#) or [Sara Barnes](#) (785) 296-3872
- Aug 31.....Driver Education claim form for reimbursement due
[Jessica Apodaca](#) (785) 296-0952
- Aug 31..... 18-E Annual Statistical Report (all USDs - open August 10-Aug 31)
[Rose Ireland](#) (785) 296-4973
- Sep 20.....Kansas Kindergarten Readiness Snapshot (ASQ-3 and ASQ:SE-2) for
 incoming kindergarten students (open July 1-Sep 20)
[Amy Rzadczyński](#) (785) 296-6035

Payments

- Aug 25.....KS Pre-K Pilot (CIF)
 - State Aid paymentsRose Ireland (785) 296-4973 rireland@ksde.org
 - Federal Aid (Form 240)Nicole Norwood (785) 296-2020 nnorwood@ksde.org
 - Meal reimbursementJennifer Barger (785) 296-4965 jbarger@ksde.org
- State and federal payment amounts for each LEA are available on the School Finance homepage: [Payment Information](#).

Website Postings - USD Documents required to be on school website

Per Kansas statute, school districts are required to post certain budget data, needs assessment and state assessment review documents, accreditation accountability measures, corrective action plan, and the district's Emergency Safety Intervention policy on their district or school building websites. We provided a list of this information in a 3-page document included in the budget workshop packet.



You may view and print this document from the School Finance website:

<https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Online-Budget-Packet> Scroll to the heading: **Guidance for Administrators and Business Officials**, select: [Website Postings - Documents required to be on school website](#)

The Kansas State Department of Education is also required to make available budget data for every district on the **KSDE Data Central website – School Finance Reports cube**: <https://datacentral.ksde.org/>.

Submit school calendar to KSDE



The KSDE Fiscal Auditing team needs your USD's **one-page 2022-2023 school calendar**. **Action needed:** Email a PDF attachment of your school calendar to: auditing@ksde.org.

Questions? Call Peggy Hill, Fiscal Auditing, at (785) 296-4976. The team uses the calendars to help with scheduling your district's annual KSDE USD audit.



Reminder: Counting Kids Workshops start *Aug. 29*.

Workshops will be offered in-person at eleven Locations throughout the state and are scheduled selected dates **Aug. 29 through Sept. 14**. The same information will be presented at each session. **New this year:** How to ensure that student data is secure. Laurel Murdie, Fiscal Auditing Director, and KIDS training staff lead the workshops.

Registration is required through the KSDE Training Portal: <https://learning.ksde.org/> Instructions for first-time users are posted on the site.

Link: [Counting Kids 2022 Schedule](#)

Link: [Enrollment Handbook 2022-23](#)

Driver Education claim form due 8/31

If your district offered a driver education program between the dates of Sept 1, 2021, through August 31, 2022, an online claim form must be submitted by **August 31** to receive a state aid payment. Download the **Driver Ed Reimbursement Web Application User's Handbook** at this [link for instructions](#). If you have questions, call the KSDE Driver Education office and visit with [Jessica Apodaca](#) (785) 296-0952.

The State Safety (Driver Ed) state aid payment is anticipated to **deposit on February 15**.

Submit 18E Report by Aug 31– Unified School Districts only

Only seven working days remain to complete the **18E - Annual Statistical Report** due Wednesday, **August 31**. Examples of information collected on the **18E report** are bond data, summer school enrollment information, indirect costs, and transportation data such as number of bus drivers, miles traveled and vehicle depreciation.

NOTE: The 18E Report collects information from the *prior school year (2021-22)*.

Prior to entering data on the 18E report, please download and print the user's guide. The manual provides screen shots and step-by-step instructions on entering data to complete the report. Additional help is available by clicking on the "**Help Screen**" link in the web application.

- Download the **18E- Annual Statistical Report User's Guide** from School Finance – Guidelines and Manuals: <http://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Guidelines-and-Manuals>

If you have questions regarding User ID/password, please contact the IT Help Desk at (785) 296-7935.

18E Questions: Rose Ireland rireland@ksde.org at (785) 296-4973

Christie Wyckoff cwyckoff@ksde.org at (785) 296-6321

###