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 www.ksde.org

*INTEREST RATE ON INVESTMENT  
 Effective 4/04/22 through 4/10/22*

**Date:** April 4, 2022  
**To:** Chief School Administrators  
**From:** Craig Neuenswander  
 Deputy Commissioner  
 Dale Brungardt  
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	0.33%	0.33%
3 Months	0.65%	0.50%
6 Months	1.11%	0.85%
1 Year	1.78%	1.57%
18 Months	2.19%	1.98%
2 Years	2.39%	2.20%

*Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210*

**April Payments**

April 7..... Federal Aid payment (if requested)  
 April 15 ..... Special Education, KPERS, Mental Health (CMHC)  
 Payment amounts for each district/LEA will be posted near the date of deposit:  
[Payment Information](#)

**State Aid Payments:** [Rose Ireland](#) (785) 296-4973

**Federal Aid Payments/Form 240:** [Nicole Norwood](#) (785) 296-2020

Refer to **Form 240** (Federal Aid Payment request form) for a list of federal program funds. To receive a May federal aid payment, submit Form 240 no later than April 20. The Federal Cash Management Act requires that these funds must be spent by the end of the month in which they are received. *LEAs cannot carry over federal funds to the following month.*

**School Nutrition Payments:** [Jennifer Barger](#) (785) 296-4965

**Stipend for School Health Survey Deposits April 4**

Select districts will receive a payment in the amount of \$150 on April 4 if your Principal and Health Educator completed the School Health Profiles survey. This money should be deposited in **Code 06 General Fund** as **1985 State Aid Reimbursement**. This will be treated as a reimbursement and you will overspend the General Fund budget by this amount, which means you do not need to republish for the additional spending authority on behalf of this (or any) reimbursement. These funds can be spent at the discretion of the district, however, districts are encouraged to use these funds to help with health initiatives at the school or assist the teacher with supplies or other needs in the classroom.

If you have additional questions, please contact Mark Thompson ([mathompson@ksde.org](mailto:mathompson@ksde.org)) or Barbara Bahm ([bbahm@ksde.org](mailto:bbahm@ksde.org)).

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### Report Due Dates

- April 12 ..... Unencumbered Cash Balances on April 1 (all USDs - open March 31-April 12)  
[Rose Ireland](#) (785) 296-4973
- April 13 ..... Kansas Pre-Kindergarten Pilot (KPP-TANF) 3rd Quarter Expense  
Reimbursement Payment Request [Nicole Norwood](#) (785) 296-2020
- April 15 ..... Medicaid Replacement state aid and ensure all eligible claims for  
March 1 are processed [Sara Barnes](#) (785) 296-3872
- April 15 ..... CTE Pathways Student Data Follow Up (open Feb 1- April 15)  
[Pathways Helpdesk](#) (785) 296-4908
- April 18 ..... Special Education Transportation Claim Form (Form 308)  
(open April 18-May 10) [Rose Ireland](#) (785) 296-4973
- April 20 ..... Request May Federal Funds (Form 240) if funds available (open April 1-20)  
[Nicole Norwood](#) (785) 296-2020
- April 30 ..... Special Education Catastrophic State Aid Application (current year) and  
NPE Contracts data is finalized [Mason Vosburgh](#) (785) 296-4945

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### National Stop Arm Violation Count – April 13

While school buses remain incredibly safe, we all know students that ride buses are most vulnerable when they are outside the bus, in the “danger zone.” Kansas is assisting the National Association of State Directors of Pupil Transportation Services (NASDPTS) in coordinating a national survey to determine the prevalence of illegal passing of school buses. That data will help improve safety countermeasures at the state and national level.

*We are enlisting your assistance in this important project. On Wednesday, April 13, 2022, please have your district's school bus operators observe and report all instances of motorists illegally passing their school buses.*

Please ensure your drivers only report illegal passes (passes occurring while the school bus is stopped with red warning lights flashing and stop arm(s) deployed).



As always, their primary duty is the safety of the students. If your drivers should have questions about what qualifies as a violation, please refer to our examples in our information and examples document.

As has been past practice, each district, or company, will enter data compiled from their collection method directly into our survey. **Survey link:**

<https://www.surveymonkey.com/r/RYSQF72>

*Please enter your district or company results no later than April 22, 2022.*

**Driver Report Form (optional)** is provided to assist in compiling your district's numbers:  
<https://www.ksde.org/Portals/0/School%20Bus/Illegal%20Passing%20Survey/worksheet%20for%20violations.pdf>

### Stop Arm Violation Survey Information & Examples:

<https://www.ksde.org/Portals/0/School%20Bus/Illegal%20Passing%20Survey/Stop%20Arm%20Violation%20Survey%20Examples%202022.pdf?ver=2022-03-31-155306-107>

Thank you for your help with this important initiative.

[Keith Dreiling](#) | KSDE School Bus Safety Unit | Phone: 785-296-4567 | Fax: 785-296-6659

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### ESSER Quarterly Expenditure Report due 4/15/2022

Quarterly reporting is now open on [CommonApp](#). Every school district will need to submit an Expenditure Report by the end of the day on 4/15/2022.

When submitting your Excel, please update the narrative with how ESSER funds were spent this past quarter. If you did not have any expenditures, you can upload the last quarter spreadsheet with an updated date on the Instructions and Totals tab and add "No expenditures" in the narrative section. Please note, we will need more than "NA" and "see spreadsheet" for the response when expenditures have been updated. This report is cumulative and will need to have all ESSER expenditures previously spent plus the new expenditures this quarter.

Be sure that you are not using (-) negatives on the Excel. If you need to reduce or remove something, do so in the original allocation line.

Do not use the object codes 564, 565, or 590 anywhere on the quarterly reporting Excel.

The last quarterly webinar link can be found on our webpage:

<https://mediastream.ksde.org/Media/SETS/ESSERQuarterlyReportingWebinarMarch2022.mp4>. For questions please contact [esser@ksde.org](mailto:esser@ksde.org).

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### Review of Crisis Plan / Emergency Operation Plan (EOP)

It's that time of year to rethink Crisis Plans and Drills (Examples: Active Assailant, Severe Weather, Power Outages, Earthquakes, Snow Storms and Pandemics.) Do you have a high-quality Crisis Plan/Emergency Operation Plan (EOP) for those crisis drills that will help answer the Who, What, When, and How? Rules and regulations: [K.S.A. 31-133](#).

If you will be updating your crisis plan but not sure where to begin, please contact us at the **KSDE Safe and Secure Schools Unit**. We will be more than happy to guide you through the process. We will help with specific plans for your district, share best practices, and even help you with a tabletop exercise which counts as one of your three Crisis Drills for the school year. Visit the Kansas Safe Schools homepage for more information: <https://www.ksde.org/Kansas-Safe-Schools>



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*Remember the planning you do today will help save lives tomorrow!*