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 (785) 296-3201
 www.ksde.org

*INTEREST RATE ON INVESTMENT
 Effective 10/03/22 through 10/09/22*

Date: October 3, 2022
To: Chief School Administrators
From: Craig Neuenswander
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	3.08%	2.76%
3 Months	3.51%	3.21%
6 Months	3.92%	3.79%
1 Year	4.25%	4.11%
18 Months	4.31%	4.14%
2 Years	4.25%	4.05%

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210

October Payment Dates

- Oct 3.....State Foundation Aid, Supp. General (LOB), Bond & Interest (Cap. Improv.), Mental Health (Liaisons)
- Oct 6.....Selected Federal Payments
- Oct 17Special Education, KPERs, Mental Health (CMHC)
- Oct 27KS Pre-K Pilot (TANF)

Payment amounts will be posted on the [School Finance homepage](#) near the date of deposit. Payments are listed under the heading: **FY22 Payments**

State aid payments: [Rose Ireland](#) (785) 296-4973 or [Sara Barnes](#) (785) 296-4972
Federal aid payments: (Form 240): [Nicole Norwood](#) (785) 296-2020

Report Due Dates

- Oct 3.....Special Education Personnel Categorical Aid Report (deadline to update)
[Evelyn Alden](#) (785) 296-3868
- Oct 3-13.....Kansas Pre-Kindergarten Pilot (KPP-TANF) 1st Quarter Expense Reimbursement (open Oct 3-13) Payment Request [Nicole Norwood](#) (785) 296-2020
- Oct 3-20.....Request November Federal Funds (Form 240) if funds available (open Oct 3-20)
[Nicole Norwood](#) (785) 296-2020
- Oct 7.....Federal Fiscal File Review (located in KIAS web app) (Cohort 2)
[Christy Weiler](#) (785) 296-1712 (open Sept 1-Oct 7)
- Oct 10KIDS Collection ENRL - (Funding and Enrollment)
 (deadline for submission Oct 10) [KSDE Helpdesk](#) (785) 296-7935
- Oct 10**Interlocal Agreements** (open Sept 20-Oct 10) [Christie Wyckoff](#) (785) 296-6321
- Oct 10**PBR** (Principals Building Report) & **SO-66** (Superintendent's Organizational Report) (open Sept 19-Oct 10) [Rose Ireland](#) (785) 296-4973
- Oct 10Kansas Kindergarten Readiness Snapshot (ASQ-3 and ASQ:SE-2) deadline to submit data in ASQ Online [Amy Rzaczyński](#) (785) 296-6035

Oct 10-14 ... Request for State Foundation Aid for November (all USDs - open Oct 10-14)
[Rose Ireland](#) (785) 296-4973

Oct 31 Dropout/Graduation Summary Report (DGSR) (all USDs - open Oct 1-Oct 31)
[David Fernkopf](#) (785) 296-8447

PBR/S066 Zoom – DAY & TIME CHANGE

Zoom Meeting: Principals Building Report (PBR) and Superintendents Organizational Report (SO66) – Overview and Q&A

Day/Time: **Tuesday, October 4 at 9:30 AM**

Link to Join: Refer to listserv message sent **Fri 9/30/2022 2:16 pm** from Katie Albright
Subj: PBR/SO66 Zoom – DAY & TIME CHANGE

Staff completing the PBR/S066 Reports are invited to join a virtual meeting being presented by KSDE School Finance staff **tomorrow at 9:30 am** via Zoom. We will provide a general overview and discuss the main points of each report. In addition, we will answer your questions about these web reports and requirements.

Pre-Meeting Survey: We encourage you to let us know what you're interested in learning during this time about the PBR & SO66 by submitting a [short, 2-question survey](#) prior to the meeting. This will tell us what to focus on during the meeting.

Zoom meetings are limited to 1,000 participants; therefore, we ask that personnel within the same building view the meeting together as one Zoom attendee if possible. This will hopefully allow room for all to join.

If you have questions or need the zoom link, contact Katie in School Finance at (785) 296-3872.

How to electronically file CPA audit reports/Single Audits

School districts and Local Education Agencies (LEAs) are required to electronically file their CPA audit report and Single Audit report with the Department of Administration, Municipal Services. We ask that districts/LEAs continue to submit these reports electronically to KSDE's Fiscal Auditing team (instructions are below).

Single Audits are required to be completed within nine (9) months

following the end of the fiscal year ending June 30,

2022, for LEAs spending **more than \$750,000** in federal funds. Therefore, Single Audits should be completed by **March 31, 2023**. You are also welcome to submit a copy of your Single Audits to KSDE by this same date (March 31), but please follow federal regulations and timely submit completed Single audits to the Federal Audit Clearinghouse at the following web address: <https://facweb.census.gov/> The audit threshold for Single Audits (A-133) is expending \$750,000 or more in federal funds. LEA's expending **less than \$750,000** in federal funds are required to submit a CPA audit report by **June 30, 2023**. Thank you in advance for meeting these deadlines.



Please forward this information to your CPA if they submit your audit report.

INSTRUCTIONS FOR SUBMITTING REPORTS:

To submit a CPA audit reports or Single Audit report to KSDE:

Attach the report (renamed as shown in the example below) to an email addressed to:
auditing@ksde.org

Please convert the audit report to a **.pdf format** and rename it using the example below:

D0107 Rock Hills 2022

D0(zero)107, LEA name, fiscal year

If also sending a management letter, **rename the .pdf** using this example:

D0107 Rock Hills 2022 Mgmt Ltr



Questions? KSDE Fiscal Auditing contact: Peggy Hill at plhill@ksde.org or by phone at (785) 296-4976



To submit an audit report to **Municipal Services**, attach the report (**.pdf format**) to an email addressed to: armunis@ks.gov

Municipal Services website: <https://admin.ks.gov/offices/accounts-reports/local-government/municipal-services> For information about **electronic filing**, scroll down to the **Audit** heading and select:

- E-audits - Submission Instructions
- E-acknowledgement of Audit Report and Filing Fee

Following receipt, a reply will be sent acknowledging receipt of the report and accompanied by a reminder that the **filing fee may be transmitted via mail** (mailing address will be included), **or via facsimile for credit card payments** (a credit card form will be attached).

Questions? Contact Municipal Services: (785) 296-8083 or (785) 296-6033, or email armunis@da.ks.gov

In keeping with government transparency, the electronic file audit is posted on the Department of Administration, Municipal Services, website (links above).

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