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 www.ksde.org

*INTEREST RATE ON INVESTMENT
 Effective 2/28/22 through 3/06/22*

Date: February 28, 2022
To: Chief School Administrators
From: Craig Neuenswander
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	0.08%	0.08%
3 Months	0.36%	0.35%
6 Months	0.68%	0.70%
1 Year	1.11%	1.12%
18 Months	1.39%	1.39%
2 Years	1.54%	1.53%

Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210.

Payment Dates

- March 1 State Foundation Aid
- March 1 Bond & Interest (Capital Improvement)
- March 1 Mental Health (Liaisons)
- March 10 Federal Aid payment (if requested)
- March 15 Special Education, Kansas Parents as Teachers (PAT)

Payment amounts will be posted on the [School Finance Payment Information](#) near the date of deposit. Payments are listed under the heading: **FY22 Payments**.

State Aid Payments: [Rose Ireland](#) (785) 296-4973

Federal Aid Payments/Form 240: [Nicole Norwood](#) (785) 296-2020

Refer to **Form 240** (Federal Aid Payment request form) for a list of federal program funds. To receive an April federal aid payment, submit Form 240 no later than March 21. The Federal Cash Management Act requires that these funds must be spent by the end of the month in which they are received. *LEAs cannot carry over federal funds to the following month.*

School Nutrition Payments: [Jennifer Barger](#) (785) 296-4965

Reminder: Tornado Drill - March 8

Per KSA 31-133, each school district is to conduct a tornado drill during the month of March. March 7-11, 2022, is severe weather awareness week.

The statewide tornado drill will occur Tuesday, March 8, at 10:00 a.m. Please work with your county emergency manager to conduct your tornado drill. If there is severe weather forecast for that day, the statewide tornado drill will be rescheduled.

Updated Masking Requirements for Student Transportation

Effective February 25, 2022, CDC does not require wearing of masks on buses or vans operated by public or private school systems, including early care and education/child care programs. [CDC Masking Requirements](#)

Report Due Dates

- Feb 28.....LCP (Local Consolidated Plan) Consortium Assignments due
[Nicole Clark](#) (785) 296-4925
- Feb 28.....December 1 MIS Child Count – MIS Collection data is finalized
[Mason Vosburgh](#) (785) 296-4945
- Feb 28.....Civil Rights Data Collection (CRDC) SY2021 open. Federal submission, Certification deadline Feb 28 [Suzie Sebring](#) (785) 296-4036
- Mar 1.....EDCS / Spring Vacancy Report (open Jan 3–Mar 1)
[Shane Carter](#) (785) 296-8011
- Mar 1.....EDCS / LPR (Licensed Personnel Report)
(deadline for submission March 1) [Shane Carter](#) (785) 296-8011
- Mar 1-21.....Request April Federal Funds (Form 240) if funds available
[Nicole Norwood](#) (785) 296-2020
- Mar 11Unencumbered Cash Balances on March 1 (all USDs – open Feb 28-March 11)
[Rose Ireland](#) (785) 296-4973
- Mar 22LOB Percentage Form (all USDs - open first week of March - March 22)
[Christie Wyckoff](#) (785) 296-6321

Unencumbered Cash Balances

All school districts are required to complete the March 1 Unencumbered Cash Balances report and submit no later than **March 11**.

This web application is now open at the following link:

<https://apps.ksde.org/authentication/login.aspx>

On the login screen, enter your **user name** and **password**.

- Click on **LEA Forms**
- Click on **Unencumbered Cash Balance-March 1**
- Click on **Create New Report for 2022**

If your district has new employees who will either review or complete KSDE online web applications, it is necessary to **register for an individual user ID and password**. To register, follow these steps:

- Open Internet Explorer and go to:
<https://apps.ksde.org/authentication/login.aspx>
- Then click the “**Register**” button and follow the steps outlined (request access for **LEA Forms**)

If you have user ID and/or password issues, please call: KSDE Help Desk (785) 296-7935

If you have questions completing the report, please contact:

[Rose Ireland](#) (785) 296-4973 or [Sara Barnes](#) (785) 296-4972