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*INTEREST RATE ON INVESTMENT  
 Effective 4/15/24 through 4/21/24*

**Date:** April 15, 2024  
**To:** Chief School Administrators  
**From:** Frank Harwood  
 Deputy Commissioner  
 Dale Brungardt  
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	5.33%	5.33%
3 Months	5.31%	5.28%
6 Months	5.27%	5.23%
1 Year	5.09%	5.00%
18 Months	4.99%	4.84%
2 Years	4.85%	4.68%

*Minimum investment rates banks must offer to secure public funds as prescribed by [K.S.A. 75-4210](#)  
 Maximum length of investment term is two years.*

**Payments**

Apr 15 ..... Special Education, KPERS, KDHE COVID Testing Grant  
 Apr 19 ..... SNP & CACFP  
 Apr 26 ..... SNP, CACFP & FFVP  
 Apr 25 ..... KS Pre-K Pilot (TANF)

Payment amounts for each district/LEA will be posted near the date of deposit:  
[Payment Information](#)

**State Aid Payments:** Rose Ireland (785) 296-4973

**Federal Aid Payments/Form 240:** Amanda Williams (785) 296-2020

Refer to **Form 240** (Federal Aid Payment request form) for a list of federal program funds. To receive a May federal aid payment, submit Form 240 no later than April 19. The Federal Cash Management Act requires that these funds must be spent by the end of the month in which they are received. LEAs cannot carry over federal funds to the following month.

**Child Nutrition Program (CNP) Payments:** Dessa Gifford (785) 296-4965

- SNP = School Nutrition Programs
- CACFP = Child & Adult Care Food Program
- FFVP = Fresh Fruit & Vegetable Program

For important details surrounding the Child Nutrition Programs (CNP), please be sure to check out the Monthly Updates provided from Child Nutrition & Wellness (CNW) leadership each month and posted to the CNW website at [cnw.ksde.org](#), SNP, SNP Monthly Updates as well as CACFP, CACFP Monthly Updates or SFSP, SFSP Monthly

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### **KDHE K-12 COVID Testing Grant Deposits 4/15/2024**

Kansas K-12 Stay Positive Test Negative Initiative funded by KDHE – ELC K-12 Reopening schools cooperative agreement supported through the American Rescue Plan Act of 2021

If your USD requested funds for the KDHE IDM Testing Grant, the funds will be deposited on January 16. Please deposit these funds as follows:

Fund: Federal Funds (Code 07)

Revenue Code: 4599 Other (budget line 75)

The Federal Funds received from the KDHE IDM Testing Grant are for infectious disease testing and other expenditures related to infectious disease mitigation. [KDHE K-12 COVID Testing Grant payment amounts](#) are posted on [KSDE's School Finance Payment Information page](#) under "FY24 Payments" within "State and Federal Payment Amounts" section.

If you have any questions about the payment, please contact KDHE's K-12 Funding Project Managers, Kaitlin Ivey ([kaitlin.ivey@ks.gov](mailto:kaitlin.ivey@ks.gov), 816-399-9306) or Daleen Loest ([daleen.loest@ks.gov](mailto:daleen.loest@ks.gov), 913-201-1596).

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### **KPERS Deposit April 15**

The fourth quarter KPERS state aid payment will deposit on Monday, April 15. The KPERS payment is required to be deposited in the KPERS Special Retirement Contribution Fund as a receipt and recorded as an expenditure broken out by function code as outlined in Code 51 of the USD budget. Kansas law requires school districts to record this as a **revenue** and an **expenditure**. KPERS will withdraw these funds from your account on the day it is received, or the first working day thereafter.

To view your total KPERS payment, download the payment file from the School Finance - Payment Information website: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Payment-Information>. Look under the heading State and Federal Payment Amounts, FY24 Payments and select KPERS. *Note: Select districts will be notified who need to republish Code 51 KPERS Fund.*

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### **Deposit Special Education in General Fund and Transfer**

Special Education state aid will direct deposit on Monday, April 15. As you will recall, the law requires all special education state aid payments to be deposited in the school district's general fund budget (Code 06, Line 120 – 3205 Special Education Aid). The revenue would then be transferred from the general fund to the special education fund (Code 30, Line 75 – 5206 Transfer from General).

Detail reports are posted online. To view payment amounts and print the special education detail reports, link [here](#). Select FY2024 Special Education State Aid Printout. If a security warning appears in a yellow bar above the spreadsheet, click on Enable Content to proceed.

Next, with your cursor, locate **Cell F3** (in red) and **click on the arrow to scroll up** and **select your LEA number**. The information will refresh when the LEA number is updated. To display each report, select a tab located at the bottom of the screen (Special Ed, Coop Split, Payment Received).



If you have questions on state aid payments, contact [Rose Ireland](#).

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### Report Due Dates

- April 15 ..... Medicaid Replacement state aid and ensure all eligible claims for March 1 are processed [Sara McCullah](#) (785) 296-3872
- April 15 ..... CTE Pathways Student Data Follow Up (open Feb 1- April 15) [Pathways Helpdesk](#) (785) 296-4908
- April 15 ..... Special Education Transportation Claim Form (Form 308) (open April 15-May 10) [Rose Ireland](#) (785) 296-4973
- April 19 ..... Request May Federal Funds (Form 240) if funds available (open April 1-19) [Amanda Williams](#) (785) 296-2020
- April 30 ..... National Board Certified Teacher Incentive – reimbursement claim (open April 1-30) [Rose Ireland](#) (785) 296-4973
- April 30 ..... Special Education Catastrophic State Aid Application (current year) and NPE Contracts data is finalized [Mason Vosburgh](#) (785) 296-4945
- April 30 ..... December 1 MIS Child Count – MIS Collection data is finalized [Mason Vosburgh](#) (785) 296-4945

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### Form 308, Special Education Transportation – report open April 11

The Form 308 report opened on Thursday, April 11. Login to KSDE's Authenticated Web Apps site: <https://apps.ksde.org/authentication/login.aspx>.

Please review the **Form 308 User Guide** before starting the online web form, which can be downloaded from this website: [School Finance Guidelines and Manuals website](#).

**ALL LEAs should submit Form 308** (Special Education Transportation Expenditures Report) by **Friday, May 10**.

- o *If your LEA **does not claim** special education transportation costs, **please enter zeroes and submit** the Form 308 (online web app).*

### Form 308 - School Finance contacts:

- o Rose Ireland [rireland@ksde.org](mailto:rireland@ksde.org) 785-296-4973
- o Sara McCullah [smccullah@ksde.org](mailto:smccullah@ksde.org) 785-296-4972

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### Request federal funds to be spent in FY2024 by May 20

Please review your federal aid balances now to determine if there are remaining funds which still need to be drawn down during FY 2024 (by June 30). To open the spreadsheet, click on [Payment Information](#), look under the heading FY24 Payments, then select Federal Payment deposited. Another option is to open the Form 240 web application to review current ending balances for each federal grant.

If you have federal aid balances that need to be drawn down in FY24, please request the funds ([login screen - web application Form 240](#)) no later than May 20 (payment deposits June 6). Requests submitted for federal funds after the May 20 cutoff date will result in your payment being received in July (start of FY2025).

Refer to your federal grant award notification letter for the date when the award expires or contact the KSDE program consultant listed below for assistance. Some grants may allow more than one year to spend down.

If you have questions about how to spend federal funds, contact the KSDE program consultant listed below by email:

[Nicole Clark](#).....Title I Grants, Title II-A, Rural Low Income  
[Helen Swanson](#) ..... Secondary Program Imp. & Perkins Reserve  
[Sami Reed](#) ..... Title VI-B Disc Special Project  
[Christy Weiler](#).....Title VI-B Pass Thru & Early Childhood Flow Thru  
[Chris Macy](#).....Title IV 21st Comm. Learning Centers  
[ESSER](#) .....ESSER & ESSER-SPED Grants  
[Amanda Williams](#) .....Questions on Form 240- requesting payment

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### Kansas School Transportation Safety Conference & State Driving Competition

*Repeat 4/08/2024 listserv*

The **Kansas School Transportation Safety Conference & State Driving Competition** will be held **June 5-7**, in Wichita at the Drury Plaza Hotel Broadview. During the three-day event, student transportation professionals will connect and learn how to improve operations and safety for their transportation teams. For complete details, refer to the [April 10<sup>th</sup> Interest Letter](#).

The early bird registration deadline is May 5th. Conference program, registration form and more can be found on our website by clicking on the following link: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/SchoolFinance/School-Bus-Safety/Kansas-State-Pupil-Transportation-Association> or by visiting [www.kspta.net](http://www.kspta.net)

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*Kansas leads the world in the success of each student.*