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 www.ksde.org

*INTEREST RATE ON INVESTMENT
 Effective 10/31/22 through 11/06/22*

Date: October 31, 2022
To: Chief School Administrators
From: Craig Neuenswander
 Deputy Commissioner
 Dale Brungardt
 Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	3.08%	3.08%
3 Months	3.97%	3.85%
6 Months	4.32%	4.26%
1 Year	4.49%	4.52%
18 Months	4.57%	4.64%
2 Years	4.43%	4.52%

*Minimum investment rates banks must offer to secure public funds as prescribed by K.S.A. 75-4210
 Maximum length of investment term is two years*

Payment Dates

- Nov 1State Found. Aid, Bond & Interest (Cap. Improv.), Mental Health (Liaisons)
- Nov 10Selected Federal Payments
- Nov 15KS Pre-K Pilot (CIF), Mental Health (CMHC)

Payment amounts will be posted on the [School Finance homepage](#) near the date of deposit. Payments are listed under the heading: **FY23 Payments**

State aid payments: [Rose Ireland](#) (785) 296-4973 or [Sara Barnes](#) (785) 296-4972

Federal aid payments: (Form 240): [Nicole Norwood](#) (785) 296-2020

Report Due Dates

- Oct 31Dropout/Graduation Summary Report (**DGSR**) (all USDs - open Oct 1-Oct 31)
[David Fernkopf](#) (785) 296-8447
- Nov 1Kansas Preschool Pilot/Early Childhood Block Grant Request for Proposals
[Natalie McClane](#) (785) 296-5081
- Nov 1Accreditation Licensure Waiver (Form 16) (first semester applications due)
[Shane Carter](#) (785) 296-2289
- Nov 1-21Request December Federal Funds (Form 240) if funds available (open Nov 1-21)
[Nicole Norwood](#) (785) 296-2020
- Nov 72024 Kansas Teacher of the Year (accepting KTOY nominations via web app –
 deadline Nov 7) [Tamlia Miller](#) (785) 296-4950
- Nov 7-11Request for State Foundation Aid for December (all USDs - open Nov 7-11)
[Rose Ireland](#) (785) 296-4973
- Nov 14**IDEA** Maintenance of Effort and Excess Cost Report (all USDs)
 (open Nov 14-Jan 14) [Christy Weiler](#) (785) 296-1712
- Nov 15Career (CTE) Pathway Programs of Study - Application & Maintenance (open
 Nov 15, 2022 - Mar 1, 2023) [Pathways Helpdesk](#) (785) 296-4908
- Nov 15**Mill Rate** by Fund submission for all USDs (open Nov 15-Dec 15)
[Christie Wyckoff](#) (785) 296-6321

Reminder - Early Retirement Survey due Nov 18 *(Interlocals and coops may disregard)*

Every year, KSDE collects an early retirement survey from all school districts. Survey data will be reported to the Legislative Joint Committee on Pensions, Investments and Benefits for review. *Even if your district does not currently offer an early retirement program, please return a survey form with the NO box checked.*

DOWNLOAD THE SURVEY FORM:

Link: <https://www.ksde.org/Agency/Fiscal-and-Administrative-Services/School-Finance/Whats-New>

- Instructions (memo)
- Early Retirement Survey form – select format: Fillable PDF or Excel

COMPLETE SURVEY:

Enter your USD #

Answer question 1: Do you currently offer an early retirement program in your district?

1. If an *ER incentive program is not being currently offered*, download the form, enter your USD number, check the **NO** box, and print. Sign, convert to a pdf doc and submit.
2. If your ER program was *discontinued, but benefits continue to be paid to retirees during any of the years shown in the table*, check the **NO** box and:
 - a. on question 7, state the year the ER incentive program was stopped; and
 - b. on questions 2, 3 and 4, enter cost of ER benefits, and number of retired employees that will continue to receive benefits.
 - c. Save, print, sign, convert to a pdf doc, and submit.
3. If you *currently offer an ER incentive program*, check the **YES** box and:
 - a. answer questions 2-7. For all years shown, enter total number of retired employees receiving benefits and associated costs (actual and estimated).
 - b. Save, print, sign, convert to a pdf doc, and submit.

DIRECTIONS TO SUBMIT by November 18:

Please email survey to receive a confirmation of receipt.

1. Email to: kalbright@ksde.org
(attach signed survey converted to a PDF file)
Subject line: USD #### ER Survey

If your district offers this program, we recommend the person completing the ER survey retains a copy of what is submitted to KSDE for future reference. School Finance collected last year's survey in November 2021. Please coordinate **one** response from your district. Thank you for your assistance. If you have questions, please contact (785) 296-3872.

SAM.gov Renewal Registration

Be aware that [SAM.gov](https://sam.gov) accounts expire annually, if not renewed. Establishing a new account or re-activating an existing account that has expired takes time.

When updating your SAM registration, the district will need to include the 4 digit extension on the zip code (ex. 66612-1212). SAM.gov confirms the zip code with the Congressional District, on where the district resides. If you don't know your 4 digit extension, there is a zip code lookup by address on USPS.com.

[ZIP Code™ Lookup | USPS](https://zip4.usps.com/) .

We are aware many districts are currently renewing their SAM account, and as part of this process, they are asking for a "School Incorporated Letter." Because a school district is not considered "incorporated," such a letter will not exist. We were told by a business manager who reached out to SAM.gov and confirmed that Board of Education minutes signed by the Clerk of the Board and the BOE President can be provided for SAM renewal.

Make sure your school district name shown in the board minutes matches up exactly to the organization name shown on the SAM.gov account.

If you have any questions, you can contact Rose Ireland 785-296-4973 or rireland@ksde.org.

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